



University
of Houston
Clear Lake



**Articulation Agreement
South Texas College (STC) and
University of Houston-Clear Lake (UHCL)
2+2 Transfer Program**

This agreement is designed to facilitate the transfer of degree seeking students who choose to begin their academic work at South Texas College and then transfer to the University of Houston-Clear Lake to complete their bachelor's degree. The provisions of the agreement are as follows:

1. Articulation for the purpose of student transfer between STC and UHCL, refers to the process of identifying courses, or sequences of courses, from STC that are comparable to course requirements at UHCL. Articulated courses are not to be construed as equivalent, but rather as comparable, or acceptable in lieu of each other.
2. Completion of the core curriculum at South Texas College will satisfy the core curriculum requirement at the University of Houston-Clear Lake. STC students are encouraged to complete the core curriculum at STC prior to transferring to UHCL. Since STC has a core of 45 semester hours, and UHCL has 42, the additional STC core will be counted towards the appropriate degree area of the student.
3. Students transferring from STC must satisfy all academic remedial requirements and must have earned at least a grade of "C" in all transferred courses. Admission to the University does not necessarily guarantee admission to specific degree programs.
4. UHCL will accept the entire lower division program of student a student who receives an Associate of Arts or an Associate of Science degree at STC as transferrable into the University.
5. A review of admission and transfer policies and procedures will be conducted annually to enhance the ease of transfer from STC to UHCL.
6. Changes of an articulated course or movement of a lower division articulated course to an upper division course will take effect at least two years after the announced date, thereby according STC time to make appropriate changes (if possible), to meet the new UHCL course requirement. During the two-year period, the original STC course will still be accepted at UHCL.
7. UHCL will inform the affected department at STC of such changes, and make course content recommendations to STC, in order to assist them in meeting the new UHCL course requirements.
8. As per THECB guidelines, Workforce Education Courses (technical courses) may be transferred as academic courses provided "the instructor has the requisite qualifications according to SACS guidelines." The departments from both institutions will determine course transferability based on course content.
9. Any special degree program arrangement between the two institutions must be clearly spelled out, explaining the specific requirements, possible loss of credit, and the advantages and disadvantages of the program. All special program arrangements must be in writing with the endorsement of the program chair and the appropriate administrative academic officers of both institutions.
10. From the UHCL's perspective, students must have a minimum of 54 semester hours of college credit with grades of "C" or better from a regionally accredited institution of higher education. UHCL has the prerogative to deny credit for any transfer course in which the student did not earn a grade of "C" or better. If a student earns a grade of "D" in any course within the core curriculum block of courses, the course will not have to be retaken unless it is English Composition I and II.
11. Upon acceptance of this agreement, the departments at STC and UHCL will work out the course-to-course articulation and other program specific requirements for transfer from STC to UHCL. UHCL must review and approve any substantial changes in lower-division course descriptions or course hours covered in this agreement or, otherwise have the option of selecting a replacement course.

12. Schools at UHCL must accept articulated courses, except when there is a clear indication, supported by documentation that an articulated course from STC does not meet UHCL's requirements. In such cases, the concerned school at UHCL must notify the affected STC department in writing of the specific deficiency, allowing the STC department time to correct the deficiency. The contact between departments should follow the same process used in negotiating the articulation agreement.
13. The date of the student's admission to UHCL will determine the catalog that is in effect for degree and graduation requirements, provided graduation from UHCL occurs within seven years or less after initial enrollment at UHCL.
14. Students who interrupt their enrollment at STC or UHCL for more than 12 months shall be governed by the catalog in effect at the time of the student's re-entrance to STC or UHCL.
15. Students must apply for admission to UHCL and meet university and program admission requirements.
16. Prior to completion of the first semester of study at UHCL, the student must finalize a "candidate plan of study" (CPS).
17. Students who change their majors are subject to requirements in effect at the time of the change.
18. Course-by-course articulation agreements will be reviewed and updated each year in accordance with the publishing schedule of the UHCL catalog. The Office of the Associate Vice President for Academic Affairs at UHCL will be responsible for the reviewing and updating of courses with STC.
19. UHCL's Office of Institutional Effectiveness will provide STC with semi-annual reports of appropriate summary data regarding STC students who transfer to UHCL under this agreement. Those reports shall begin upon students' transfer to UHCL.
20. STC will allow UHCL representatives on their campus every month to meet with students interested in transferring to UHCL after finishing their Associate Degrees at STC. With students' consent, UHCL may initiate correspondence with the identified students in order to keep abreast of their general academic progress at STC and also when transfer to UHCL would be effected. Notices about the monthly meetings will be posted in appropriate areas on the STC campus.

This agreement can be modified or altered each summer, provided such alterations or modifications are mutually agreed to in writing by the responsible administrative officers of the two institutions. This affiliation may be terminated by either party with written notice of at least 90 days. The terms of this agreement shall remain in force for one academic year from the time of termination.

Approved and signed in McAllen, Texas on this 2nd day of December 2002.

Dr. William A. Staples, President
University of Houston-Clear Lake

Dr. Shirley A. Reed, President
South Texas College

Dr. Edward Hayes, Vice President
University of Houston-Clear Lake

Dr. Frank Williams, Vice President
South Texas College